

MINUTES

Members Present: Hattie Gipson, Robert (Bobby) Kazee, Carlos Morales, Harvey Morton, Lois Shields, Brian Shannon, Tina Thompson (left at 5:10 p.m.)

Members Absent: Drue Farmer, Wayne Hollinshead

Staff Present: Tim Carroll, Eileen Coonrod, Jimmy Ferguson, Mary Gerlach, Helga Gongaware, Jean Hardwell, Robyn Johnston, Roger Karr, Beth Lawson, Cindy Lucas, Barbara McCann, Mario Peña, Cathy Pope, Debra Shepherd, Karen Smart, Leonard Valderaz

Others Present: Adam Andrews, Monti Booth, Lora Hurley, Pete Lara, Allen Tipton, Eugene Urrutia, Jr.

I. Call to Order

Ms. Shields called the meeting to order at 4:05 p.m.

A. Chair Rule on Presence of a Quorum

Ms. Shields declared a quorum with seven (7) members present.

B. Public Comment

Ms. Smart reported no one registered to provide public comment.

C. Minutes

The minutes from the Board meeting held September 30, 2008, were presented to the members for approval. Harvey Morton made the motion to approve the minutes and Bobby Kazee seconded the motion. The motion carried unanimously.

Ms. Pope welcomed our guests: Pete Lara, representing the Planning and Network Advisory Committee (PNAC); Lora Hurley and Allen Tipton, representing Johnson Controls.

Ms. Pope stated we have been working with Johnson Controls for several months related to performance improvement and increasing the efficiencies in our buildings and our operations. They are here today to present to the Board an overview of our project.

II. Johnson Controls Presentation

Lora Hurley is the Account Executive for Johnson Controls, Inc. (JCI), and she and Allen Tipton are both based in Lubbock, along with 65 other employees, since 1953. The company is

comprised of three main areas: Automotive Interiors, Power Solutions (batteries), and Building Efficiency Systems and Services, which is the area in which Ms. Hurley and Mr. Tipton are involved. Ms. Hurley gave a brief overview of the company for the Board. She moved right in to Energy Performance Contracting. She stated the easiest way to sum up an energy performance contract is allowing you to upgrade your energy equipment without any capital up front. Johnson Controls audits the facilities and calculates what the savings will be over a 10, 15, 20 year period, and those savings pay for those improvements. Senate Bill 831 outlines in detail performance contracting. The savings must cover 100% of the project, and Johnson Controls guarantees those savings technically and financially for the life of that performance contract.

JCI's proposal for Phase 1 is: (1) facility-wide lighting retrofit (changing out the inside but will look the same); (2) replacing/upgrading HVAC; (3) facility management system; (4) chiller upgrade at Sunrise Canyon; (5) mechanical upgrades; and (6) window replacement (double-pane, high efficiency).

Phase 1 – Sunrise Canyon: (1) facility-wide lighting retrofit; (2) facility management system; (3) chiller replacement and upgrade.

Phase 1 – 38th & J: (1) facility-wide lighting retrofit; (2) HVAC replacement – 4 units; (3) facility management system.

Phase 1 – Administration Bldg.: (1) facility-wide lighting retrofit; (2) replacing/upgrading HVAC; (3) facility management system.

Phase 1 – Billy Meeks Center: (1) facility-wide lighting retrofit; (2) replacing/upgrading HVAC; (3) window replacement.

Phase 1 project cost is \$670,076, with a 20-year loan at an interest rate of 4.75% (as of a week ago). Annual project savings is \$42,868 going from existing equipment to new equipment. Annual O & M savings is \$2,896. Ms. Lawson stated the Executive Management Team is looking at several options for financing.

The next steps involve completing a 3rd party review, which is a requirement of SB 831, wherein a 3rd party engineering firm is contracted to look over the energy savings that JCI calculated. Next is the RFP financing and the legal review and execution of the contract. At that time, the project will be implemented. JCI projects no longer than six months. At that time, JCI will come back and do a measurement and validation of savings and present to the MHMR team.

III. Texas Council Risk Management Fund

Harvey Morton reviewed the nominations for the vacancies on the Board of the Texas Council Risk Management Fund. We have the opportunity to nominate someone to fill one of these vacancies, but this would be unusual since we already have one member on the Board.

Mr. Morton recommended we keep the people currently holding those positions for Place 4, 5, and 6 and not recommend anyone. Brian Shannon seconded the recommendation, and it unanimously carried.

IV. Texas Council of Community MHMR Centers Board of Director's Report

Ms. Pope, in the absence of Wayne Hollinshead, gave the Texas Council Board of Director's Report.

- Mental Health Parity – Ms. Pope stated what a great victory it is with the passage of the mental health parity legislation. Brian Shannon has worked for many years for mental health parity, and it has finally come to fruition. Mr. Shannon stated it would provide more alternatives and options for our consumers in the future. Ms. Pope and Ms. Lucas stated we would be looking at the Center's health care coverage related to parity, which renews in January.
- Senate Health and Human Services Legislative Hearing – October 13, 2008 – Ms. Pope stated the hearings have started related to the legislative session. On October 13, 2008, five members of the Texas Council Executive Directors provided testimony related to Resiliency and Disease Management and the need for more funding. She directed the Board members to Tab 2 in their Board Packet for the notes related to those meetings.
- Quarterly Meeting October 30 – November 1, 2008 – Ms. Pope and Mr. Hollinshead will be traveling to Austin for this meeting.
- National Conference – April 6 – 8, 2009 in San Antonio. Ms. Smart has reserved the rooms, and Ms. Pope asked the Board members to look at their calendars and let her know as soon as possible if they will be able to attend, as registration needs to be completed soon.
- State Conference - Texas Council Conference will be June 24-26, 2009, location undecided (Ft. Worth or Woodlands). Again, Ms. Pope asked the Board to look at their calendars and let Ms. Smart know as soon as possible if they will be able to attend. Rooms have not been set aside for this conference.

IV. CEO Report

Ms. Pope directed the Board's attention to Tab 3 in the Board Packets.

- Center Legislative Issues – Ms. Pope provided a brief overview of the situation with the Department of State Health Services, wherein Tom Best, who is over Contracts for DSHS, made the determination to waive our penalties for 3rd and 4th quarter, which amounted to about \$20,000. They went on to say they would not refund the penalties we paid for 1st and 2nd quarter, which is about \$30,000. We have appealed this decision to not refund 1st and 2nd quarter. We have been in contact with Representative Carl Isett's office related to this situation, and we spent a good part of this day with his Chief Aid, Robin MacEwen, reviewing our work related to what our targets should be in relation to our penalties. We continue to emphasize that we did not pay back the penalties with State dollars but with Center funds. We also discussed with her potential projects that could come out of the legislative session, especially the public hearings related to the Sunset Commission Report specifically around the Texas Youth Commission. Ms. Pope, Harvey Morton, and Lois Shields, along with Danette Castle representing the Texas Council, and Robin MacEwen representing Carl Isett, will be meeting with Commissioner Lakey of DSHS on November 20, 2008, in Austin, to discuss the inequity of these sanctions and our current targets.
- Center Planning using Quint Studer Model – Ms. Pope stated we are moving in our Center management to a Quint Studer Model of management. He wrote a book entitled *Hardwiring Excellence*, which we will be purchasing a copy for each member of the Board. This will give the Board an idea of the structures we would like to change in our

organization wherein we will move from goals to pillars. The upper management group will be meeting on November 10 to discuss some of the changes Studer will cause us to make, and the Board members were invited to attend all or part of that all-day meeting.

- Heroes in the Fight – Ms. Pope presented a \$500 award certificate to Jimmy Ferguson, Director of our ACT team and supervisor of our peer providers, on behalf of the Community Living Center. This award was presented to the CLC through Mental Health America of Texas's *Heroes In The Fight* program on behalf of Ed Kuny. As part of this program, a non-profit mental health organization in Texas that focuses on the needs of persons with severe and persistent mental illness receives a donation in each award recipient's name, and our donation was given in honor of Ed Kuny, winner of the Community Supporter category. Mr. Kuny lives in San Marcos and has long been associated with the National Alliance of Mental Illness (NAMI).
- Community Activities for October – Ms. Pope directed attention to the Community Activities October 2008 document behind Tab 3 in the Board Packet and highlighted the following activities:
 1. October 2, Barbara Trevino and Roger Karr facilitated a meeting of Aging and Disability staff with Citibus to coordinate services for consumers. They arranged for people to train people who do not know how to ride the bus and helped get a reduced cost to ride the bus.
 2. October 20, Cathy Pope, Carson Scott, Roger Karr and Beth Lawson met with Quincy White, Director of the North East Lubbock Development Corporation to discuss collaborating in marketing east Lubbock.
 3. October 22, Cathy Pope, Robyn Johnston and Marcella Ford met with Michael Sullivan and Liz Lopez, executive staff at the Lubbock Community Health Center, to discuss coordinating services. Dr. Spalding provided training this month at the LCHC, and we continue to support them in being able to serve people who have mental illness.
 4. October 23, Cathy Pope, Rebeca Wallace, Cindy Lucas, Beth Lawson, Leonard Valderaz, Carson Scott and Mary Gerlach met with the new Director of the City of Lubbock Health Department, Nancy Haney, and Sandy Fortenberry. Ms. Haney has a lot of new ideas about what they can do to be more closely aligned with other agencies.
 5. October 24, Cathy Pope, Mary Gerlach, Roger Karr and Beth Lawson met with Liliana Cordero, Miss Hispanic Lubbock 2009, to discuss her mental health mission for the year, which is to get information out about mental health and to reduce stigma. She spoke briefly at Destination Dignity. She is particularly interested in working with Spanish-speaking populations.
 6. October 26, Cathy Pope, Mary Gerlach, JoAnne Harwood and Leonard Valderaz met with City Councilman Todd Klein and Police Chief Dale Holton to discuss where we are with the Memorandum of Understanding with the Lubbock Police Department. Ms. Pope talked with them about their lack of inclusion of the Center in any kind of emergency crisis situation. Debriefing when incidents occur was also discussed.
 7. Media coverage – Rebeca Wallace was featured in the *Lubbock Avalanche-Journal* Pinktober article on breast cancer survivors. LRMHMRC employment was noted. Brian Shannon spoke on "Mental Health Parity" on Fox 34 News. Roger Karr spoke on Destination Dignity on Fox 34 Morning News Show.

Beth Lawson spoke on the Aging and Disability Resource Center (ADRC) on Fox 34 News. Roger Karr spoke on LRMHMRC and Destination Dignity on Karin McCay's Healthwise on NewsChannel 11, and Karin McCay has committed to having at least one program on MHMR a quarter. A story on the ADRC was published in the *Lubbock Avalanche-Journal* on October 22nd.

8. Looking Ahead to November – Ms. Pope will start providing a look ahead each month on upcoming events. We have the Fall Festival coming up on October 30. We have a huge staff cross-training project on November 4 hosted by LRMHMRC. Participating agencies are the Department of Aging and Disability Services (DADS), Regional Aging and Disability, Area Agency on Aging, and LRMHMRC. Looking at transfer of land for La Paloma on November 6. The *Lubbock Avalanche-Journal* will run a story on November 11 related to the Aging and Disability Resource Center (ADRC) in the Living Section. The Cornucopia Luncheon, sponsored by the Volunteer Center, is November 12. We have two recipients associated with the Center: Mark Hartsfield is receiving an award for a small business for his work on the Center's logo, and the Zip Code Youth Advisory Committee is also being recognized for youth group involvement. The Center will close at noon on November 26 for the Thanksgiving holidays and reopen on December 1.
- Center Newsletter – Robyn Johnston has recently published the 2nd Quarter Newsletter and is located behind Tab 3 in the Board Packet.

V. Goal 1 – Individual and Organizational Outcomes

A. Sunrise Canyon Hospital

1. Hospital Statistics

Leonard Valderaz directed the Board's attention to Tab 4 of the Board Packet for the September hospital statistics. He noted Sunrise Canyon had a 55.9% occupancy rate in September as compared to 69.0% in August. He feels the good work Dr. Spalding is doing with the Front Door and the ACT Team are largely responsible for this lower percentage. The average length of stay was 14 days in September, as compared to 9.5 days in August. The reason for this increase is we had a patient discharged in September who had been there since April, which caused the numbers to go up. The 30-day readmission rate was 2.1% compared to 0% last month. Mr. Valderaz also reviewed September admissions by Service Package. He noted in SP3, we served 192 people, with 3 admissions and 0 30-day readmissions. In SP4, we served 43 people, with 4 admissions and 0 30-day readmissions. This is very good for the ACT Team. The majority of our admissions came from SP1 with 14 admissions out of 637 people served and 0 30-day readmissions.

2. Performance Benchmarking

Mr. Valderaz noted we did not have an Incident Report for September. He stated that for quite a long time, we have been trying to locate state hospital data on which to compare ourselves. We have located data for this comparison on the DSHS website, but this information is provided on a quarterly basis. Because this data is a month or two behind, we will not be able to present a comparison of data for an entire fiscal year

until our next meeting. In reviewing this information, we have been able to break down the data for Big Spring State Hospital, so we will be able to compare ourselves to a large State Hospital as a whole. We have also found a facility that is very close to our size, Rio Grande State Facility, and we will compare ourselves to that facility as well. Based on this information, we will be able to set our benchmarks related to that data and will review monthly from that point.

Board members took a break from 5:10 p.m. to 5:30 p.m.

B. Access to Services

Eileen Coonrod provided a brief update to the Waiting List and Medications.

1. Waiting List

Currently, we have 92 adults and 51 children on the mental health waiting list for services. This is an increase of 30 adults and 8 children from last month. Ms. Coonrod feels we will continue to see an increase in the adult waiting list for a few more months over the next year. The children's list is stable at this point, because they have had a waiting list for over a year.

2. Medications Expenses

Ms. Coonrod stated our invoice target is \$39,611.58. In comparing the three invoices listed and starting with the invoice we left off with last month, we go from \$42,350.65 (Sept. 4 – 18), to \$51,345.36 (Sept. 18 – Oct. 2), to \$47,798.45 (Oct. 2 – 16). We appear to be meeting our targets around new generation medications for the most part, but we are still at a higher expenditure for our non-new generation medications. The last two invoices are actually very close in medication spending but there are some pharmacy benefit manager fees included of about \$2,500 in the higher invoice.

3. Patient Assistance Program

For our Patient Assistance Program for August, we were at \$49,078.83. Over FY08, we had average monthly earnings of \$46,095.88. For the month of September, through a lot of hard work, we have increased the earnings to \$70,290.62, and we are hoping this trend will continue.

Ms. Pope stated we are not where we need to be. We are approximately \$10,000 over in our medication costs, and this means we have to continue to remove people from services without adding additional people. In order to meet our budget for the year, we will have to reduce the budgeted target even lower to probably \$35,000. The increase in PAP should help, and Ms. Lucas has recommended through the Medication Task Force to add an additional person to do patient assistance, and this position has been posted. We are hoping that the increase in patient assistance will not only pay for this position but will bring us within budget.

Mr. Shannon asked if we could track those people on the waiting list who are forced to access crisis services. Ms. Pope stated we could and would report on a monthly basis.

C. FY08 Annual Abuse and Neglect Report

Helga Gongaware reported that in FY08, we had 30 allegations of abuse and neglect. Of the 30 allegations, 11 were considered administrative issues. Administrative issues are things that are reported to the Department of Family and Protective Services and after doing an initial assessment, are found to not fall into the category of abuse and neglect, such as theft of property, or not having enough staff, etc. These are issues that Ms. Gongaware addresses administratively, such as changing staffing patterns, education and training, etc. We had 6 confirmed cases of abuse and neglect, which was the same as FY07. We had 14 not confirmed and 1 inconclusive. This totals 32 instead of 30 because there were 2 cases in which the Department of Family and Protective Services had a single incident with two different aspects to it.

Looking at the confirmed cases by Class, we had 1 Class 1 confirmation, and there were 0 for FY07. Class 1 is the most serious. This is when an action perpetrated by a staff member causes a serious injury which could include a broken limb, dislocated joint or internal injury. This could also include a staff member being involved with a consumer on a sexual or romantic basis. In this case, we had a staff member who developed a relationship with a consumer. Class II is a minor injury such as a small scratch or bruise. We had 1 Class II for FY08, the same as FY07. Ms. Gongaware explained that our abuse and neglect is so narrowly defined that if you have children and had to live by the standards we do in the houses, you probably abused your children. We had 4 neglect for FY08 compared to 3 for FY07. When an individual is identified as requiring a certain level of supervision, such as enhanced supervision (meaning someone has to have eyesight of this person at all times), if the staff goes into another room for something and loses sight of that individual and he wanders off, that is neglect. Ms. Pope interjected that once a staff member is confirmed, they can no longer work with the population anywhere, not just for the Center. Their name is entered into a statewide system.

D. Screen Print Branding

Mario Peña, Supervisor of Day Rehabilitation Services, the Road Crews and Screen Print Enterprises, gave a brief presentation of Abili-TEES Shirt Design, the new name for Screen Print Enterprises. He was in Austin last week at the TIBH Exhibition and introduced our new name, which apparently made the news. This exhibition is where we work to get contracts for screen print and the variety of things that we do. He displayed the sign used at his table showing the new name and logo for the shop at 38th Street. Ms. Pope mentioned that Camille Walker, Accounts Payable Director, was responsible for coming up with the new name. Mr. Peña also mentioned the current remodeling and renovations of the shop and the new equipment that has been ordered that will allow us to take on larger contracts. He also passed around some of the clocks we make with different logos on them.

E. Local Planning Network Development (LPND) Update

Robyn Johnston reported that the Local Planning Network Development (LPND) for the Center has been completed. It has been posted on our website for 14 days as of this date for local comment. An electronic copy of the plan was previously sent to the Board. We did not receive any local comment from our website or from any of the agencies we mailed to. We did get a lot of positive comments from our PNAC members, who play a big part in this process. The plan is due on October 31, 2008, to DSHS, and they have 60 days to review it

and express any concerns. After that time, we will post the approved plan on our website permanently. We will then start procuring services that we identified we will be providing.

Ms. Johnston noted that at the last Board meeting, Mr. Morton asked what Concho Valley was doing for its plan, so we took a look at that plan. They currently contract out their pharmacy services, labs, crisis hotline, and crisis stabilization. Through the LPND process, they did identify the need, through their stakeholders, for supported employment, supported housing and counseling. According to their plan, they are doing an open enrollment for counseling. Mr. Morton stated he was interested in this because of a lawsuit that occurred several years ago wherein the center in San Angelo was sued by a provider who was pushing that they had a monopoly and restraint of trade because they would not let the private providers provide any services. Ms. Johnston stated the big distinction is the San Angelo case was related to the Department of Aging and Disability Services mental retardation side for services, and this deals only with mental health. Ms. Lucas stated that we do contract out more services in mental retardation--foster care homes, vocational contracts, and other similar things.

Ms. Johnston stated she will keep the Board updated on the LPND process and any feedback we receive from DSHS.

F. PACE Update

In the absence of Carson Scott, Beth Lawson presented the PACE update.

1. Land – We are slated to take ownership of the land on November 6.
2. Zoning - The land is now zoned appropriately. It was originally zoned as residential and was not rezoned when we built Sunrise Canyon Hospital. All the land is now zoned appropriately and broadly for future use.
3. Funding RFP – Once the transfer of land is complete, we are ready to put out a Request for Proposal (RFP) for funding. We have already talked to a few banks and let them know that will be coming out soon. This, in conjunction with Johnson Controls, will be our two next big fiscal projects. We will also be coming out with our health insurance RFP in the next few days.
4. Construction – We are, at this point, on target for mid-winter to break ground.

VI. Goal 2-Financial Planning, Asset Utilization and Risk Management

A. External Review Report

Robyn Johnston presented to new reviews.

1. Department of Aging and Disability, on October 18, 2008, performed an ICF-MR Annual Recertification Survey at our 19th Street home. There was evidence of one standard out of compliance and zero items of non-compliance related to Life Safety Codes. We will submit a Corrective Action Plan which is due on November 3, 2008.
2. Texas Department of Criminal Justice, on October 20, 2008, specific to Billy Meeks Center, an individual subject matter review, which was specifically over Risk Management issues with relation to our contract with that home. Two items of non-compliance were cited, with a Corrective Action Plan due on November 10, 2008.

B. Financial Report – September FY09

Cindy Lucas mentioned that Ms. Lawson is transitioning out of the CFO role and she is moving back into this role. She began her presentation with the Asset side of the September Balance Sheet, which reflects Cash and Investments totaling \$1,892,964. This might seem a little low, but our 1st quarter allocation from DADS and DSHS both came in after September 30. This amounts to about \$2 million cash that we would typically have at the end of September. Included in Total Assets are Investments in the amount of \$119,890, Receivables in the amount of \$3,678,483 and Other Assets in the amount of \$812,516. Total Assets for September are \$6,503,853.

The Liabilities side of the September Balance Sheet totaled \$1,523,317 with the Center's health insurance plan showing a positive balance in the amount of \$160,939, and we should end the year with a positive margin. This is partly due to some of the higher claims being paid by reinsurance. The Center pays for the first \$50,000 per employee and buys reinsurance for claims above the \$50,000. There is \$1,418,423 in Total Deferred Items. The undesignated fund balance as of 9/1/08 was \$3,193,258, with an increase of \$2,358 since that time, resulting in an undesignated fund balance of \$3,195,643. The designated fund balance as of 9/1/08 was \$375,439, with a decrease of \$8,969 (PACE operations only) since that time, resulting in a designated fund balance of \$366,470. Total Fund balance is \$3,562,113. Total Liabilities and Fund Balance in September was \$6,503,853.

Overall Revenues are below projections by 11.7% or \$261,949. Local Income is under projections by 19% or \$32,168. Earned Income is under projection by 19% or \$226,380. General Revenue reflects being over projection by .4% or \$3,401.

Overall Expenses are below projections by 12% or \$255,366. Expense reflects that we are under budget in all of the areas except Consumables, which are the medications. Salaries & Fringe are under budget by 15% or \$199,397; Travel is under budget by 8% or \$4,208; Capital is under budget by 65% or \$24,573; Building is under budget by 7% or \$1,950; Contracts and Consultants is under budget by 6% or \$28,208; and All Other is under budget by 13% or \$20,080. Consumables are over budget by 13% or \$23,050. Everyone is working really hard to manage expenses and revenues.

Ms. Lucas stated she did not have the Program Financials for the Board today. They are in the process of closing out all of our grants due this week. The Programs Financials will be sent to you electronically by Friday.

Mr. Kazee asked what capital expenses we budgeted for but had not spent. Ms. Lucas stated this was things like carpet for the 3rd floor, furniture at SRC, computer infrastructure, 10th Street grounds, and sprinklers on the home. Some of the computer infrastructure expenses we were able to bill to the Crisis grant because it was the crisis staff that were having problems with the connectivity at SRC, and they picked up \$13,000.

Brian Shannon made a motion to approve the September Financial Report as presented. Hattie Gipson seconded the motion. The motion carried unanimously.

C. Investment Report

Ms. Lucas directed the Board's attention to Tab 7 in the Board packet for the Investment Report. Primarily, our average interest rate is down from 4.5% that we've had over the last year to 2.9%. This is not real surprising. As a comparison, T-bills are 0.8%. Our Certificate of Deposit at Lubbock National for \$1 million will mature in January that has been drawing 4.55%. We will be doing another RFP for that CD. We will be reviewing our Investment Policy in December, as this has to be reviewed on an annual basis.

Bobby Kazee made a motion to accept the Investment Report as presented, and Harvey Morton seconded. The motion unanimously carried.

D. ISC Letter on Retirement Funds

Ms. Lucas directed the Board's attention to the last item under Tab 8, which is an e-mail from ISC (Institutional Securities Corporation) This is the company that manages our retirement employee plan, both the Center contributions and the plan for the employee contributions. With the downturn in the economic market, ISC sent a letter to the Executive Directors in the Texas Council Retirement Plan stating that ISC invests conservatively. Terry Hill, who is the president of ISC, is trying to meet with Ms. Lucas and Barbara McCann, to talk about ISC and their relationship with community centers, but we have not been able to meet with him. We have invited him to speak at the next Board meeting and feel it would be helpful for him to give the Board a short presentation on what he sees for the future.

VI. Goal 4 – Public Accountability

A. Community Relations Update

Roger Karr referred the Board to Tab 9 in the Board packet.

1. Chamber of Commerce Directory – Mr. Karr stated the Center has purchased the ad shown in the packet for the Chamber of Commerce Directory. We feel it is very important to be visible in the community, and this is one way of doing that.
2. Art Walk – The first Friday Art Trail, which was October 3, went extremely well. The Underwood Center claims they have between 2,000 and 3,000 people come through the galleries. The response was tremendous. We got down and chalked and handed out lots of fliers. We felt like we came in contact with people that we might not come in contact with and who were very receptive to us. Hopefully, this will be an annual event.
3. Destination Dignity – This was held on October 16, at the Courthouse Gazebo. The awards went to Jeremy Black from O'Hair Shutters for the Business Award. We have a contact with O'Hair Shutters through our Aging and Disability Program, and they have been extremely helpful to our workers and to our programs. They were very shocked that they won. Bob Freeman received the Individual Award. Bob is on our Advisory Committee. He is a retired professor from Texas Tech and has a lot of influence in the community and believes in our services and has children in our services. Last, but not least, is Larry Green, who received the Person with a Disability Award. Larry was nominated by Advocacy, Inc. We work together with them to put this event on every year. Larry touched all of us that day. He was shocked and humbled by the award. He was actually in a state school and has come out into the community living on his own, working, and is very involved with church and

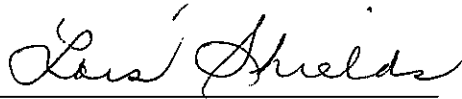
civic activities and his dog, "Baby." Lois Shield did a great job as Master of Ceremonies.

4. Fall Festival – The Fall Festival is coming up this Thursday at 1602 10th Street, 4:30 to 6:30 p.m. This is our 1st annual fall festival, and Marle Antu, Director of C&A Services, and her staff have come up with this idea of a trunk-or-treat for a safe way to trick-or-treat. There is a costume contest at 5:30 p.m.
5. City Bank Community Rewards – City Bank is giving \$50,000 to qualifying non-profit agencies. The funds will be awarded \$10,000 each to 5 non-profit agencies, of which Lubbock Regional MHMR Center is one, by voting on-line from October 26 through December 21 for the non-profit agency of your choice. We encourage all of you to vote on-line daily for LRMHMRC.

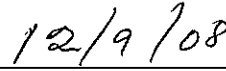
Ms. Shields stated that the next meeting will be held December 9, 2008.

VIII. Adjourn

Ms. Shields adjourned the meeting at 6:27 p.m.



Approved by



Date