Lubbock Regional MHMR Center
Board of Trustees Regular Meeting
February 26, 2007- 4:00 p.m.
1602 10th Street – Staff Development Room

MINUTES

Members Present: Mike Arismendez, Byron Edwards, Harvey Morton, Brian Shannon, Tina Thompson (arrived at 4:20), Lois Shields

Members Absent: Hattie Gipson, Wayne Hollinshead, Bobby Kazee, Tina Thompson (arrived at 4:20)

Staff Present: Cindy Lucas, Cathy Pope, Sharon Boles, Tim Carroll, Chris Harwood, Robyn Johnston, Roger Karr, Becky Lusk, Beth Moore, Debie Martin, Kim Pavlik, Kay Pippin, Debra Shepherd, Karen Smart, Barbara Trevino, Leonard Valderaz, Camille Walker, Rebeca Wallace, Mary Watson

Others Present: Eugene Urrutia, Monti Booth

I. Call to Order

Mr. Shannon called the meeting to order at 4:11 p.m.

A. Chair Rule on Presence of a Quorum

Mr. Shannon declared a quorum with five (5) members present. Ms. Gipson was out of town, Mr. Hollinshead was ill, Mr. Kazee had business conflicts and Ms. Thompson was on her way.

B. Minutes

The minutes from the board meeting held January 29, 2007 were presented to the members for approval. Mr. Edwards made a correction to the attendance list and Mr. Morton made a correction regarding a typographical error found on page 4. Mr. Morton made the motion to approve the minutes as corrected. Mr. Edwards seconded the motion. The motion carried unanimously.

II. Public Comment

Ms. Wallace reported that no one had registered to provide public comment.

Ms. Pope announced that Ms. Castle would not be present at today's meeting because she was requested to be present at the Capital during a presentation regarding the Provider of Last Resort.

III. CEO Report

Legislative Funding Request

Ms. Pope began her discussion by reporting that DSHS has requested $82 million for crisis services. This request stands third in the order of priority. However, there is a big push to

move issues related to obesity to a higher priority. If this occurs, crisis services could be shifted down in order of priority. According to reports from Ms. Castle, there is a favorable response to support funding for crisis services. The legislature wants to be assured that if they fund all or part of that request, that there are accountability measures put in place to make sure results such as a reduction in the use of state hospitalization and in the number of people placed in jail are achieved. If funded there would be three methods used for distribution of the funds, to include: a third based on equity, a third based on a per capita basis and a third to innovative programs, particularly to communities who are willing to put up match.

Regarding DADS, legislative requests include a 10% reduction of waiting lists and a small increase in rates of between 1% to 2.5% relative to HCS, ICF/MR services, and Texas Home Living Waiver services. Ms. Pope stated that according to Ms. Castle the private providers are pushing the issues related to rates. She is interested in striking a balance involving the two issues. There is $22 million for equity in the appropriations request. The items that are important to us are further down the list, but funding isn't always based on the order of priority. At the moment, PACE funds are intact, waiting for us to implement.

Ms. Pope informed the board that her latest discussion with Ms. Castle indicated that the meeting between Representative Truitt and key stakeholders regarding Provider of Last Resort had gone very well and that Ms.Truitt had done an excellent job laying out key points regarding this legislation. This was critical as issues related to Provider of Last Resort need to be ironed out prior to submission of the legislation. All legislation needs to be submitted by March 9th. It is anticipated that DSHS will release the rule related to Provider of Last Resort in the Texas Register. Representative Truitt included Mental Health and Aging and Disabilities in the bill in order to keep it intact at the local level. Doing so was supported by Representative Isett. Ms. Castle does not anticipate a rule regarding Provider of Last Resort will be released by DADS on March 9th. Senator Janek will carry the bill on the Senate Side. Representative Truitt has done a good job in getting broad based support and working through all the details prior to filing the bill. Ms. Lucas noted that if there is at least a 10% reduction in the waiting list for HCS, this could impact 50 people locally who would come off the HSC waiting list.

Ms. Lawson indicated that there was a letter of support that Ms. Castle sent to the superintendent of the Lubbock State School, reflecting our continued process of offering the state school as an option for people looking for alternate living arrangements. Copies of that letter were sent to Senator Duncan, Representatives Jones, Isett and Heflin as well as to Commissioners Hawkins and Horn. Ms. Wallace provided board members with a copy of that letter during the break.

Ms. Pope concluded her report with a reminder that the 22nd Annual Texas Community MHMR Centers Staff and Trustee Training Conference will be held June 27-29 in Houston. She requested that board members contact Ms. Wallace about attending the conference.

The Board was also informed that the annual Staff and Volunteer Recognition Reception will be held at the McInturff Center on June 14th and all are invited to attend.

IV. Network Management

A. Sunrise Canyon Hospital

1. Hospital Statistics

Mr. Valderaz provided the board with information regarding the January hospital statistics. He noted that in January, Sunrise Canyon had a 91% occupancy rate. Of significance is the average length of stay for January which was 18.4 days, up from 12.82 days in December. The 30 day readmission rate was 19.23%, up from 18.4% in December. The hospital performance improvement committee is conducting a study on readmission rates. At this point there is not enough data to present information to the board, but he indicated that they are anticipating providing more data next month. Board members made inquiries regarding the impact of an individual's stay at the hospital for 2 years. Staff reassured the board that there will be no sanctions related to his length of stay and that they were indeed fulfilling the Center mission in providing services to this individual locally.

2. Hospital Incidents

Mr. Valderaz provided the board with a brief summary of the 26 incidents that occurred in the month of January. Mr. Arismendez inquired as to the detail of the 10th instance of aggression that was not documented in the report. Mr. Valderaz agreed to follow-up on this question.

3. 2006 Annual Report-Environment of Care

Mr. Valderaz noted that the Environment of Care 2006 Annual Report had been forwarded to them for their review. He provided opportunity for comments. Mr. Morton commented that the information looking as though they were doing well. The staff were complimented for all the work involved in the positive report.

4. Physician Recruitment

Ms. Pope summarized the on-going efforts to recruit physicians. She indicated that she had increased the starting salary by $30,000 and added sign-on bonuses to no avail. We are in need of two physicians immediately. In the interim, we are continuing to use locum tenems. Mr. Valderaz has created an excellent ad that we are using in several journals. The shortage of physicians can be documented elsewhere as well. The criminal justice system is recruiting many of the available physicians. Individuals are required to see a psychiatrist for an evaluation at their initial visit and when admitted to a hospital, otherwise we would be using nurse practitioners and extenders. We are running ads in a variety of places.

B. Goal 1-Individual and Organizational Outcomes

Focus Area 1-Enhancement of Services and Supports

1. PACE Report

Ms. Mary Watson informed the board members that the Abell-Hanger Foundation had denied our grant application for $750,000 program. This decision did not surprise staff as this foundation typically contributes to programs within the Permian Basin area.

Ms. Watson updated the board on the status of the PACE application. She indicated that the PACE application had been reviewed by the Health & Human Services Commission and copies of the application had been submitted to the Centers for Medicare and Medicaid on 2-20-07. Ms. Pope anticipates a more detailed report next month.

C. Goal 2-Financial Resources and Risk Management
Focus Area 1-Compliance
1. Audit Report

Ms. Johnston reviewed the HCS annual Re-Certification visit that was conducted January 30-February 1, 2007. She indicated that the review went very well. There were two instances of continued non-compliance and two new outstanding citations. Upon acceptance of our corrective action plan, the program will be re-certified for the period of March 11, 2007 to March 10, 2008.

Date	Reviewer	Type	Summary	Status
January 30 February 1, 2007	**Department of Aging & Disability Services** **Regulatory Services, Waiver Survey & Certification**	**Home & Community Based Services (HCS) Annual** **Re-Certification Review**	**Six (6) items of non-compliance cited along with two (2) items of continued non compliance.** **Upon acceptance of the Corrective Action Plan, the HCS Program will be re-certified for the period of March 11, 2007 to March 10, 2008.**	**Corrective Action Plan Due 3-2-07**

Focus Area 2-Fiscal Accountability
1. Financial Report-January 2006

Ms. Lawson briefly reviewed the January 2007 financial report. The January Balance Sheet reflects Cash and Investments totaling $5,408,044. Included in Total Assets are Investments in the amount of $113,754, Receivables in the amount of $1,856,160 and Other Assets in the amount of $868,787. Total Assets for January are $8,246,745.

Liabilities totaled $1,451,872 with the center's health insurance plan showing a positive balance in the amount of $101,372 at this time. Ms. Lawson expressed caution, once again regarding this figure as the Center was just starting a new insurance year. It was also noted that we had a positive margin of $162,990 in the fund balance. There is also $2,662,708 in Deferred Revenues. Total Liabilities and Fund Balance in January was $8,246,745.

Overall revenues are below projections by 4.87%. Local Income is over projections by 7.1%, or $39,680. Earned Income is under projection by 9.62% or $520,985. General Revenue reflects being under projection by .08% or $2,957.

The Statement of Expense reflects that we are under budget in all areas except in Building expenses. Salaries & Fringe are under budget by $316,442, Travel is under by $32,884, Consumables is under budget by $144,644, Capital Outlay is under budget by $67,584, Contracts/Consultants are under budget by $82,606 and All Other Expenses is under by $6,519. Building Expenses are over budget by $9,341.

The Program Financials for January reflect a positive variance for Essential Services in the amount of $42,363. Financials for Adult Mental Health Services indicate that expenses are over income by $14,880. This is reflective of the current Medicaid rates not sufficient to cover the cost of medication management services. Child and Adolescent Services had $21,631 of revenue over expenditures, Mental Retardation Services had a $82,934 positive margin and Substance Abuse Services has a $19,306 margin. In total, Provider Services has $108,991 of revenues over expenditures. Fiscal Agent Grants also had $11,636 over expenditures. Overall, in January the Center had a $162,990 positive margin. Ms. Lawson informed the board that we are currently in the process of securing vehicles for our transportation fleet, as planned in our budget, which will narrow the operating margin, when actually expensed.

Mr. Edwards made the motion to approve the January Financial Report as presented. Ms. Shields seconded the motion. The motion carried unanimously.

Prior to adjourning, Mr. Shannon reminded the board that they were approaching that time when they needed to conduct the CEO evaluation. He recommended that Mr. Kazee, Ms. Gipson and Mr. Edwards serve on an ad hoc committee responsible for assisting in the reviewing the evaluation process and ensuring that Ms. Castle is evaluated prior to the next meeting. He also suggested that Mr. Kazee chair the committee.

V. Adjourn

The meeting adjourned at 4:55 p.m.

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Approved by Date